

Organisation name: Fairstead Community Primary and Nursery school

This Risk Assessment is for: Penny Farthing (2 year old cocker spaniel) visiting the school

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done
Penny getting over excited when interacting with children	Child knocked over Child scratched by Penny Child bitten by Penny	All children spoken to about how to behave around Penny. Penny always on lead. Penny is trained not to jump up Pupils taught to stand still and fold arms to stop Penny chasing them. Risk of scratching/biting will reduce over time as Penny becomes more accustomed to school environment Penny has claws trimmed regularly to minimise risk of scratching.	Remind children how to behave around Penny. Remind staff to regularly remind children about behaviour when Penny in school.	VF DF	Repeated on regular basis	
Penny gets loose	As above	Penny is happy left in DF office area within crate and children are taught not to tease Penny If Penny gets loose DF or VF will catch Penny and return to office crate. Named members of staff can be called to assist if needed: Daniel Farthing Victoria Farthing	Reminders every time Penny is in school	VF DF	Each visit	
Penny hair causes allergies	Children or staff have allergic reactions	Parents have been asked on admission forms to inform school of any known allergies. Children interact with Penny on a voluntary basis only Children wash hands after interaction with Penny	Ensure any absentee's allergies are recorded	Class teachers to follow up	As any absentees return prior to each visit	
Children getting germs from Penny	Children/staff may contract diseases that can be carried by Penny	Any faeces/urine will be cleared up swiftly by D Farthing/ V Farthing Penny will use a specific area of school to toilet and this area will be disinfected after each visit if needed. All immunisations will be kept up to date Flea and worming treatments will be carried out regularly.	Site check during and after Penny visits All stakeholders to report any accidents to SH or named staff	DF Premises manager	Each visit	
Financial cost of Penny's upkeep	School unable to afford ongoing costs	Penny is Mr and Mrs Farthing's pet and therefore they are solely financially liable for care and associated costs.	NA	NA	NA	NA
Claim made against school re behaviour of Penny	School not adequately covered financially	Penny is personally insured by Mr and Mrs Farthing. Copy of insurance available on request.	NA	NA	NA	NA